



Waitetuna School

*Together we are growing the seeds of success
Na too manaaki, na tooku manaaki, ka puawai mai nga kaakano*

1. Attendance & Welcome to Board Meeting April 2025

Amanda, Lorna, Bevan, Sally, Bernie, Tim, Daniel

2. Apologies / Declaration of conflicts interests

3. Confirmation of Feb 2025 minutes

Moved by Sally Seconded by Bernie

4. Matters arising

None

6. Guests

noneNone

7. Correspondence

None

Governance

*Principals report - Amanda spoke to the main points
 Shared and read by the Board. Moved by Bernie seconded Bevan*

Strategic Aims	
<i>Living Curriculum Maahanga</i>	<p><i>Strategic plan/Annual plan shared for 2025 - well underway</i></p> <p><i>Teacher only day Maths Curriculum - reminder of term 2 date 09/06/2025</i></p> <p><i>Name for our new learning space - signage underway - Ngaa Hua o Te Miro and room names</i></p> <p><i>Kapa Haka tutor - Tom Lord starts term 2 2025</i></p> <p><i>End of year assembly taonga (awards) gifted from Aramiro - Tuakana/Teina award and Living Curriculum - Kura Ngaahere, Kura Awa, Kaitiaki Whenua</i></p>
<i>Board elections external provider</i>	<i>Documentation signed for this company to be used.</i>
<p><i>Reporting to parents</i></p> <p><i>Learning Conferences</i></p> <p><i>Community security</i></p> <p><i>Environmental fund applications WDC</i></p> <p><i>PAT results summary - school wide</i></p> <p><i>Principal Professional Growth Cycle and Principal Endorser through Principal PLG group and Pip Newick's role</i></p>	<p><i>Discussion around new report options - using Student Management System - Edge for this. We are still waiting on this to be completed for viewing. Amanda to share when edge have this set up. Parents will be shared edge app instructions</i></p> <p><i>Learning Conferences - To remain in term 3</i></p> <p><i>Discussion around CCTV to be put on community members property Lions application for this or other funding options - community funding it themselves, board agrees to apply for funding and maybe the wider community may help with funding.</i></p> <p><i>Tim to investigate the cost of quality surveillance cameras.</i></p> <p><i>Garden to Table funding has been applied for Orchard</i></p> <p><i>Plates etc for school events</i></p> <p><i>Shared this</i></p> <p><i>Board heard about the year plan for Principal PGC</i></p>

Personnel	
<i>Farewell Ella</i>	<i>Amberlee taking over that role - term 2</i>
Marketing	
Supporters Wall for front of school	<i>Already up. Looks good</i>
Finance	
<p>Finance - Daniel</p> <p><i>March 2025 payments including Feb 2025 Credit cards moved Sally Second Tim</i></p> <p><i>Asset replacement plan - setting aside an amount</i></p> <p><i>Plus setting aside an amount for property/van</i></p> <p><i>Funding applications - prioritise projects</i></p> <p><i>Edge cost for report development</i></p> <p><i>Annual financial statement 2024</i></p>	<p><i>Include smart tvs</i></p> <p><i>New account for asset replacements savings created and New Laptop for Administration (Lorna)</i></p> <p><i>Meridian Funding application is in</i></p> <p><i>Funding application from Gallagher successful, swimming and soccer goal, waiting on lions club support for this too</i></p> <p><i>Draft end of year financial report - moved Dan second Bevan</i></p>
13. Policies To review	<i>Board has reviewed all policies accepted and moved by Dan Second Bevan</i>
<i>Emergency preparedness as a standing agenda item</i>	<i>Fire drill completed</i>
<i>Healthcare</i>	

<i>Worker engagement, Participation and representation</i>	
<i>Alcohol at school community events</i>	<i>Adjust this - no alcohol for school events</i>
<i>Health and Safety</i>	
<i>Property</i>	

<p>Pilot Project -</p>	<p>Access to a 24/7 helpline for logging urgent property jobs and organizing contractors for timely resolution, tracked to completion.</p> <p>Provision of a part-time caretaker who dedicates one day per fortnight to each school within their cluster.</p> <p>Provision of an Asset Manager and development of an annual maintenance plan for each school, detailing asset defects. Where feasible, these will be addressed by the caretaker.</p> <p>Assistance in the delivery of low complexity 5YA projects.</p> <p>Onsite Drinking Water testing and maintenance services.</p> <p>Autonomous Lawn Mower Trial.</p>
<p>Cyclical maintenance</p>	<p>Painting the non slip paint completed by pilot caretaker</p>
<p>Pump track</p>	<p>Continuing to get the legalities sorted with WDC for use of Council reserve land for pump track</p> <p>And have asked Meridian for funding</p>
<p>Shade cloth</p>	<p>Shade sail for new deck total quote below</p> <p>Pre-made options too small, Quoted \$1500 including GST for sail - 6m by 4m, plus concrete - \$240, concrete cutter \$100, John's time approx 8-10 hours at \$55 an hour, Poles by Raglan company \$1000 + GST</p>
<p>Blinds</p>	<p>Blinds in</p>
<p>Lane ropes</p>	<p>Lane ropes used for swimming sports - new hooks will be secured</p>
<p>Pool closure</p>	<p>End of term</p>
<p>5YA projects</p>	<p>Drainage and covered deck - project management quotes for 5YA projects - Rebecca approved</p>

<p>2025 Meeting dates</p>	
<p>Board Self Review -</p> <p>Board Meeting dates 2025</p> <p>20th May</p> <p>24th June</p> <p>5th August</p>	<p>Constructive meeting</p>

<p><i>9th September further dates to be set when new board has started</i></p>	
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Board meeting finished at 6.50pm

Signed by _____ (Presiding Member)