



Waitetuna School

Together we are growing the seeds of success

Na too manaaki, na tooku manaaki, ka puawai mai nga kaakano

1. Attendance & Welcome to November 2022 Board Meeting

Amanda, Lorna, Bevan, Daniel, Sally

2. Apologies / Declaration of conflicts interests

3. Confirmation of September minutes

Moved by Sally Seconded by Daniel

4. Matters arising

NZSTA: Casual vacancy for board

Board to try and recruit / promote for new board member to start next term after the timeframe for a by-election has passed. Email to go out to parents Wed.

6. Guests

none

7. Correspondence

From NZSTA - Code of conduct and eligibility requirements

*We have developed a draft mandatory code of conduct for school board members that is open for consultation until **Sunday 4 December**. The Tomorrow's Schools Taskforce heard about some instances where individual board members had acted in a manner that was inconsistent with the interests of the board as a whole or the interests of the school. As a result, the Government introduced new provisions that allow the Minister of Education (the Minister) to issue a code that sets out minimum standards of conduct that each board member is required to meet. The Minister upon application from other board members, can remove a board member for significant or persistent breaches of the code. The Ministry has worked with NZSTA to develop the draft code and we are now seeking your views.*

Eligibility

*Included in the survey is an additional question about whether the Education and Training Act's eligibility requirements for who can become a board member are sufficient and fit for purpose. This question will be removed from the survey on **Monday 21 November**. The earlier closing date is so the results can inform Ministers decisions will make about proposals for inclusion in an*

upcoming amendment bill. The Code of Conduct survey is available on the website: [Code of Conduct for School Board Members – Ministry of Education](#) If you wish to have your say in another way, or have any questions, contact us at SchoolBoard.Consultation@education.govt.nz.

Governance	
<p><i>Principals report - Amanda spoke to the main points</i> <i>Shared and read by the Board. Moved by Sally seconded Bevan</i></p>	
Strategic Aims	
<p><i>Tiriti o Waitangi, Living Curriculum Maahanga, Te Whare Tapa Whaa</i></p> <p><i>Annual plan review - Planning for 2023</i></p>	<p><u>Refreshed NZC is out for consultation - Te Mataiaho</u></p> <p><i>Amanda encouraged board to respond to draft feedback online</i></p> <p><i>Board read through</i></p>
<i>Te Ara huarau</i>	<i>Lee's visit - Lee coming in in term 3, 2023</i>
<i>Principal appraisal</i>	<i>Fantastic appraisal for Amanda. Goals drafted for next year as per strategic plan/annual plan</i>
<i>BYOD 2023</i>	<i>Letter sent out to parents with newsletter</i>
<i>Term dates 2023</i>	<i>Anzac day position - Monday 24th is first day back for term 2. 24th April school will be open with supervision. Staff to do Professional learning on 24th April</i>
Personnel	

	<i>travel</i>
<i>Maintenance register</i>	
Property	
<i>School van</i>	<i>Licensing requirements, TSL sat by Bevan on 4th Oct - All documentation back at licensing. Awaiting confirmation</i>
<i>Water testing - increased compliance</i>	<i>Must be done monthly now, Hills Laboratory are now testing our water</i>
<i>Concrete</i>	<i>Concrete outside toilets completed</i>
<i>Second water tank, ceiling outside sick bay on decking, covering on junior room skylights</i>	<i>Waikato Property Services - working with Vrunda(MOE Property) to get these projects underway. Property work - paperwork not started yet</i> <i>Water tank/roof/leak work to be quoted on also and mesh for under the skylights</i>
<i>Oven</i>	<i>New oven needed in kitchen, cleaned three times now and smoking is still occurring. Amanda could purchase a new one at Noel Leemings as sometimes gets a reasonable teacher discount. Something like this - Oven option</i>
<i>Large whiteboard from multipurpose room</i>	<i>Board approves of buying new oven</i> <i>Needing to go - possibly sell on social media</i>
<i>Playground equipment</i>	<i>Playground area scanned for power, drainage etc, report to come.</i> <i>Funding for fitness equipment</i>
<i>Furniture Funding</i>	<i>Additional funding from MOE coming- chairs for Junior Room and wish list developed by staff</i>
<i>Pool key - 2022/23 Summer season</i>	<i>Board has approved \$80.00 per key for families</i>
<i>Weedeater - Caretaker use</i>	<i>Richards weed eater no longer works, Board has approved purchase of new one at around \$300 Tool Shed option</i>
<i>Carpets cleaned</i>	<i>Need to clean. Crest Clean quote was \$900 plus gst, board approved waiting for another Quote</i>
<i>Trampoline</i>	<i>Amanda talked about Trampoline, still needing to consider size, cost and installation. PTA approved the purchase though with some of the raffle money raised.</i>

--	--

Meeting Closure pm 7.15

Evaluation: Excellent contributions from all

*Board Self Review -
BOT meeting Dates for 2022*

December 6th

*Board meeting finished at pm
Next Board meeting - December 6th 2022*

Signed by _____ Chair Person(Presiding Member)