



# Waitetuna School

*Together we are growing the seeds of success*

*Na tō manaaki, na tōku manaaki, ka puāwai mai nga kākano*

## **1. Attendance & Welcome to March 2022 Board Meeting**

*Amanda, Lara, Sue, Bevan, Daniel, Lorna, Sally - visitor Lisa*

## **2. Apologies / Declaration of conflicts interests**

*none*

## **3. Confirmation of February minutes**

*Moved by Sue , Second Lara*

## **4. Matters arising**

*In property*

## **5. Correspondence.**

***None to table***

## **6. Guests**

*Nau mai ano Lisa Rapana*

*Welcome Lisa to our Board Meeting, thank you for coming.*

## **7. Governance**

Principals report -

Shared and read by Board. Moved by Sue second Bevan

Board has expressed their thanks to the School Staff for all their work over this period with Covid. Report reflects the productiveness of the school and all the happenings.

**Strategic Aims**

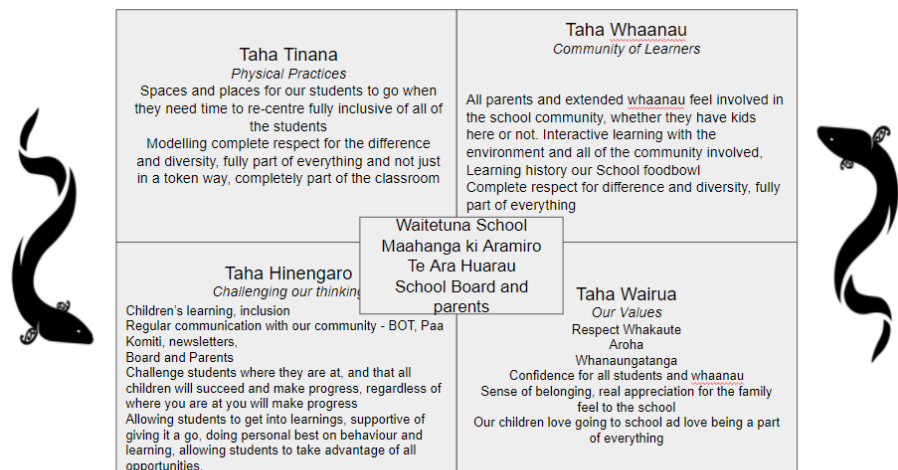
Charter/Strategic Plan/Annual Plan/Analysis of Variance

Sent to the Ministry

ERO internal evaluation - evaluation cycle

Evaluation team hui was held on Tues 15th March

Welcome Lisa Rapana - Profile report discussions, Feedback to staff from board on what school strengths are - this is an aspect of the profile report. A summary collated below. Students and staff also created their own which is included in the Profile report. Lee to take this to her manager as ERO has to see the format.



Principal appraisal 2022

Fiona Gott from Te Mata school and Jill Lunn (University of Waikato) also working with Fiona to do Amanda's appraisal  
Goals set - Living curriculum Maahanga, Tiriti led practice including Te Whare Tapa Wha and continued development of our Enviro education, digital fluency learning,  
Any additions? NO additions board want to add.

Board assurances

Reporting and Recording Accidents, Medicines, Managing Minor/Moderate Injury, Illness  
▪ Lorna and I have completed an internal audit of procedures, and are confident that our practiced systems are working and assure the board that staff have been briefed and are implementing the procedures correctly.

	<p><i>Police Vetting for Non-Teachers</i></p> <ul style="list-style-type: none"> <li>▪ All non-teaching staff have current police vets on file</li> </ul> <p><i>Digital Technology and Cybersafety, Cyberbullying</i></p> <ul style="list-style-type: none"> <li>▪ Assure the board that the policies are being implemented and the school holds copies of signed digital use agreements for all students, and staff - as required.</li> </ul> <p><i>Computer Security and Cybersecurity</i></p> <ul style="list-style-type: none"> <li>▪ Assure the board that the school's computer security and cybersecurity are reviewed and up to date. We work in conjunction with N4L, Linewize and our ICT company to ensure our systems are well covered from attacks and that students are protected.</li> </ul>
<i>Covid</i>	<p><i>Over the last four weeks since last board meeting we have had 20 cases of Covid, 16 students, and 4 staff</i></p> <p><i>From the MoE - In the event that the vaccination mandates in education are lifted, school boards will be required to take the implications of this into account in decisions about their own health and safety settings. The hearings are currently being heard and Amanda will email out more information in regard to this as it comes through.</i></p>
<i>ipad thank you</i>	<i>The Senior Room passed on their thanks for the ipads.</i>
<b>9. Personnel</b>	
<p><i>Middle room position (Staffing)</i></p> <p><i>Staff rep on board</i></p>	<p><i>We are able to employ a teacher on a fixed term contract for the middle room as application numbers were few.</i></p> <p><i>If vaccination mandates are dropped, that may give us more opportunity to employ, considering what the board and school want to do.</i></p> <p><i>NZSTA in regards to staff rep, to leave open until the elections in September 2022, "board agrees"</i></p>
<b>10. Marketing and</b>	
<b><i>Advert went into the Raglan Chronicle</i></b>	<i>First Advert looked great, three more to go into the Chronicle. There will be different photos to vary it</i>
<b>12. Finance</b>	

<b>Finance - Daniel</b>	<p>Payments approved for end of March moved by Daniel seconded by Sue</p> <p>Credit Card payments approved for March moved Daniel seconded by Sally</p>
<b>Funding/Fundraising</b>	<ul style="list-style-type: none"> <li>- Quotes</li> <li>- Meridian application for fitness equipment in</li> <li>- Aotearoa gaming Trust for Funds - approved new padder tennis net and the markings for the rugby field.</li> </ul> <p>Line markings on the rugby field have been done. Padder tennis net ordered and will arrive in two months.</p>
<b>13. Policies To review</b>	Board has reviewed all policies accepted and moved by Bevan Second by Sue
<p>Anti-bullying policy</p> <p>Bullying prevention and response policies</p>	
Curriculum and student achievement policy	
Equal employment opportunities policy	
Cyber safety policy	
<b>14. Health and Safety</b>	Bevan updated folder
Maintenance register	
<b>15. Property</b>	

Security alarm system		Have had to get Security company out to check the system as we have had three unexplained/unknown alarm notifications. The last visit had the sensor moved which seems to have fixed the problem as they wondered if it was interfering with the wifi signals where it had been installed
New Waitetuna school sign		New sign design approved and getting made. He has offered to make a stand for around \$100
Matting on decking steps		Due to costings for the matting on steps coming out for more than is deemed affordable at present we are looking at alternative options.  Sue contacted Resene Paints, and has suggested using a very gritty paint, steps will need cleaning first, the quote is around \$507. Board has agreed this is a great idea and to go ahead.
Glass replaced in door in staffroom		Glass replaced in door in staffroom after stone flew up and cracked the door when Richard was mowing.
Waitetuna School sign stand		Which has been cut down. Raglan Signage have offered to make a stand for around \$100
School Security		Some concern over strange behaviour in school grounds out of school hours.  Do we need security cameras ? Amanda will look into what is available and costs. Will alert community so they can help us.
Outdoor teaching space		Archgola quoted \$25k does not include flooring, canopy and installation only / Shades Direct have not come back with a quote

<b>Meeting Closure pm 7.15pm</b>	
<b>Evaluation - good meeting</b>	
Board Self Review - BOT meeting Dates for 2022	
May 17th	
June 21st	
August 16th	
September 20th	
November 15th	

<i>December 6th</i>	
---------------------	--

*Board meeting finished at 7.32pm  
Next Board meeting - May 17th 2022*

*Signed by \_\_\_\_\_ Chair Person(Presiding Member)*