



Waitetuna School

Together we are growing the seeds of success

Na too manaaki, na tooku manaaki, ka puawai mai nga kaakano

1. Attendance & Welcome to September 2022 Board Meeting

Amanda, Lorna, Bevan, Daniel, Sally

2. Apologies / Declaration of conflicts interests

3. Confirmation of August minutes

Moved by Sally Seconded by Daniel

4. Matters arising

NZSTA: Casual vacancy for board

Board to try and recruit / promote for new board member to start next term after the timeframe for a by-election has passed. Email to go out to parents Wed.

5. Correspondence:

Exemption for a TSL for the Van has been unsuccessful. Bevan will undertake the test, date of test, 4th October 2022.

6. Guests

none

7. Governance

Principals report - Amanda spoke to the main points

Shared and read by Board. Moved by Sally seconded Bevan

Strategic Aims	
<i>Tiriti o Waitangi, Living Curriculum Maahanga, Te Whare Tapa Whaa</i> <i>Annual plan review</i>	<i>'The Arts' theme this term hugely successful, range of skills developed</i> <i>Planning ahead 2023 - 50 hours PLD approved</i> <u>Community Consultation 2022 link to summary</u>
<i>Te Ara huarau</i>	<i>Lee visit - term 4 - you are welcome to come in and catch up with Lee.</i> <i>1st November 2022</i>
<i>Principal appraisal</i>	<i>Fiona will be back next term to finish Amanda's appraisal.</i>
<i>Vertical Horizons Camp - Senior room - 5th-7th Sept</i>	<i>Successful camp. New Plymouth, lots of varied experiences.</i>
<i>Raglan Naturally</i> <i>Review our funding application priorities</i>	<i>Student feedback - skate ramp/dug in trampoline</i> <i>Plus Archgola/artificial grass</i> <i>Look at who can help with funding applications</i>
9. Personnel	
<i>Middle Room position</i>	<i>Advert in the gazette - closing Wed 12th October.</i>
10. Marketing	
	<i>Adverts being developed for use in Dec/Jan - social media? To ensure new families to the area know about Waitetuna School and what can offer</i>

12. Finance	
Finance - Daniel	<p><i>Payments approved for September moved Bevan by seconded by Sally</i></p> <p><i>Credit Card payments approved for August moved Bevan seconded by Sally</i></p> <p><i>Treasurer (Daniel) has checked and reconciled all payments over \$300.</i></p> <p><i>Board approval of financial statements . All approved</i></p> <p><i>Certain areas of our budgets increased Amanda/Dan</i></p>
13. Policies To review	<i>Board has reviewed all policies accepted and moved by Daniel Second Bevan</i>
<i>Emergency preparedness as a standing agenda item</i>	
<i>Flexible working arrangements</i>	
<i>Employer Responsibility policy</i>	
<i>Recording photos, videos, and sound</i>	
<i>Ending employment policy</i>	
<i>Staff Resources</i>	
14. Health and	

<i>Maintenance register</i>	<i>Senior Playground to continue to be checked regularly - replacement of flying fox hinges - Bevan to look at as playground companies say they are not able to do so.</i>
15. Property	
<p><i>School van</i></p> <p><i>Playground grade bark</i></p> <p><i>Second water tank/bore water</i></p> <p><i>CCTV quote</i></p> <p><i>Alarm Security</i></p> <p><i>Concrete</i></p> <p><i>Junior room decking</i></p>	<p><i>Licensing requirements, TSL to be sat by Bevan on 4th Oct</i></p> <p><i>Go ahead and purchase playground chip for the playground from Raglan Board all agreed - for under swings</i></p> <p><i>Plumber used a water company in Hamilton to read through the issues with bore water and the filtering systems upgrade would be better used to put in a new water tank - MOE property agree</i></p> <p><i>And roof/leak work to be quoted on also and mesh for under the skylights</i></p> <p><i>Ross Wollet Security Systems. Quote came back at \$4100 installed. Board has agreed to go ahead with security system purchase.</i></p> <p><i>Take Sue off call back for alarm set offs. Replace with Sally Ridley</i></p> <p><i>Concrete outside toilets to be finished before school holidays.</i></p> <p><i>Non slip paint to be used outside Junior / office area also</i></p>

Meeting Closure pm 7.20

Evaluation: Excellent contributions from all

*Board Self Review -
BOT meeting Dates for 2022*

November 15th

December 6th

*Board meeting finished at pm
Next Board meeting - November 15th 2022*

Signed by _____ Chair Person(Presiding Member)